

STRATA MANAGEMENT ORDINANCE, 2019

STRATA MANAGEMENT (STRATA MANAGEMENT TRIBUNAL) REGULATIONS, 2024

FORM 12

(Regulation 26(1))

NOTICE OF APPLICATION FOR SUMMONS TO APPEAR

IN THE STRATA MANAGEMENT TRIBUNAL

AT \_\_\_\_\_

IN SARAWAK

CLAIM NO.: \_\_\_\_\_

BETWEEN

.....CLAIMANT

AND

.....RESPONDENT

The Claimant/Respondent hereby applies to summon:

Name of witness	:	_____
NRIC No.	:	_____
Designation	:	_____
Address	:	_____
Grounds of Application	:	_____

Dated the ..... day of .....

(SEAL)

.....

*Claimant/Respondent*

INSTRUCTIONS TO THE CLAIMANT/RESPONDENT

1. You shall fill your witness' full name, identity card number, designation and the last-known address of the witness in the column provided.
2. You shall state in the column provided your ground of application and shall contain in detail as to why the person, document, records or other things are required in the proceedings.
3. If the column provided is insufficient, please continue on a separate sheet of paper and write "see overleaf". Any separate sheet of paper used should be attached to this Form.
4. Having filled in the particulars, you shall sign this Form personally. In the case of corporation or an unincorporated body of persons, you shall state the full name of the authorized person with his designation and affix the official stamp or common seal.

5. Having completed and signed this Form, you shall file this Form with the Tribunal in three copies and attach the summons to appear in Form 13. The Tribunal may, in its discretion, allow the application conditionally or otherwise, or refuse the application.
6. The Tribunal shall register any summons to appear in Form 13 and shall cause two signed and sealed copies of Form 13 to be returned to you. You must then serve one signed and sealed copy of Form 13 together with the payment to the person summoned in accordance to the amount as prescribed in the First Schedule within fourteen (14) days from the date of receipt of such copies on the person named in the summons. You shall be responsible for any additional expenses by the person being summoned on top of the fees prescribed in First Schedule.
7. The documents shall be served by way of –
  - (a) personally; or
  - (b) by registered post addressed to the last-known address of business, registered office, parcel or residence of the person to be served; or
  - (c) by attaching the document at a prominent part of the last-known address of business, registered office, parcel or residence of the person to be served.